



Committed to the Natural and Cultural Resources  
of the North Carolina High Country  
and Oregon's Deschutes River Watershed

## GRANT REQUEST APPLICATION

### GENERAL INFORMATION

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Information: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Describe the purpose of your organization. Include specific objectives if applicable:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Geographic area served by your organization \_\_\_\_\_

Brief description of current programs and activities

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If there is any other information you would like to offer, please do so here:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## PROJECT INFORMATION

Please provide details on the project for which this grant is being requested:

- Project Name
- Amount requested
- Project/program period, beginning and ending dates
- Description of target population and number served by this project
- How will the grant funds be used? Be specific, provide a breakdown of expected expenditures.
- Is there a specific date by which funding must be received?

Optional details:

- How was the need for the project determined? How will the project respond to this need?
- What are the specific objectives of the project for which funds are being requested?
- What are the plans for accomplishing the objectives?
- How does this project fit into the long-range plans of the organization?
- List the names and qualifications of key staff/volunteers responsible for project implementation.
- If the project/program is successful, how will it be funded in the future?
- In the event that we are unable to meet your full request, please indicate priority items in the proposed grant budget.

## REQUIRED DOCUMENTATION

One copy of each of the following is also required.

- Signed request letter from the chief staff person and board chair.
- Copy of the most recent financial statement and an audit if available
- List of Board members and their affiliations.
- Copy of 501 (c) (3) determination letter.

## OPTIONAL DOCUMENTATION

Provide one copy of any additional documentation that would contribute to an understanding of your work. Past applications have included photos, news clippings and testimonials.